

Please attach resume and copy of teacher certification, if applicable, or copy of transcripts with degree award.

# LISBON PUBLIC SCHOOLS

15 Newent Road  
Lisbon, CT 06351  
(860) 376-5565

## SUBSTITUTE TEACHING APPLICATION 2010 – 2011

NAME \_\_\_\_\_ DATE \_\_\_\_\_  
Address \_\_\_\_\_ Phone # \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Cell # \_\_\_\_\_  
E-mail Address \_\_\_\_\_

**Check all that apply:**

\_\_\_\_\_ Preschool    \_\_\_\_\_ 2<sup>nd</sup> Grade    \_\_\_\_\_ 5<sup>th</sup> Grade    \_\_\_\_\_ Special Ed.    \_\_\_\_\_ Computer  
\_\_\_\_\_ Kindergarten    \_\_\_\_\_ 3<sup>rd</sup> Grade    \_\_\_\_\_ 6<sup>th</sup> Grade    \_\_\_\_\_ Art    \_\_\_\_\_ Library  
\_\_\_\_\_ 1<sup>st</sup> Grade    \_\_\_\_\_ 4<sup>th</sup> Grade    \_\_\_\_\_ Jr. High    \_\_\_\_\_ Music    \_\_\_\_\_ Gym  
\_\_\_\_\_ High School (Special Ed)    \_\_\_\_\_ Other: \_\_\_\_\_

I hold Connecticut certification types and endorsements \_\_\_\_\_ (please attach copy)

Dates Available: \_\_\_\_\_

Have you previously substituted at LCS? \_\_\_\_\_ If so, when? \_\_\_\_\_

Have you been EpiPen Trained? \_\_\_\_\_ If so, when/where? \_\_\_\_\_

I am interested in being trained to work with Special Education students    \_\_\_\_\_ Yes    \_\_\_\_\_ No

**Graduate of:**

	<u># Years Attended</u>	<u>Degree</u>	<u>Name of School</u>
High School	_____	_____	_____
College	_____	_____	_____
College	_____	_____	_____
College	_____	_____	_____

Experience: \_\_\_\_\_

(over)

**THE LISBON BOARD OF EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER.** It is the policy of the Lisbon Board of Education to recruit, select and employ the best qualified person on the basis of their merit and effectiveness without discrimination as to their natural origin, ancestry, race, color, sex, age, marital status, physical disability, or other applicable unlawful discriminatory standards.

1) Have you ever been convicted of a crime?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give details \_\_\_\_\_

2) Do you have any criminal charges currently pending against you?  
Yes \_\_\_\_\_ No \_\_\_\_\_ Please explain \_\_\_\_\_

3) Are you a U.S. Citizen?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If no, what kind of visa do you hold? \_\_\_\_\_  
Visa Expiration Date: \_\_\_\_\_

4) Have you been fingerprinted within the last twelve months?  
Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, where: \_\_\_\_\_  
(please provide proof)

**5) If you answered no to #4, all employees must be fingerprinted through EASTCONN or the State Police prior to commencement of employment. A signed release is required.**

I understand that a charge or conviction will not necessarily result in a rejection of my application but that the nature of the charge / conviction would be considered as it relates to the performance of the job duties in question.

All employees must be fingerprinted prior to commencement of employment. The Lisbon Public Schools will report all findings of criminal history to the State Department of Education as required by law.

I certify that there are no misrepresentations, omissions, or falsifications in the foregoing statements and answers and that the responses given are true, complete and accurate to the best of my knowledge and are made in good faith. I understand that any misrepresentation, omission or falsification, may be grounds for immediate discharge.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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**OFFICE USE ONLY**

Date met with Administrator \_\_\_\_\_

Received Substitute Handbook \_\_\_\_\_

Received Allergy Policy \_\_\_\_\_